

**Harris County Department of Education
Minutes of Regular Board Meeting
May 19, 2021**

The Harris County Board of School Trustees met in regular session on May 19, 2021 in the Board Room, at 6300 Irvington Boulevard, Houston, Texas. Eric Dick, Board President, called the meeting to order at 1:08 p.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.041 and §551.051.

Board Members Present: Eric Dick, Board President; Danny Norris, Board Vice President; David Brown; Richard Cantu; Erica Davis; Andrea Duhon; and Amy Hinojosa

Board Members Absent: None

Board Attorney: Sarah Langlois

Administration: James Colbert, Jr., County School Superintendent; Jesus Amezcua, CPA, Assistant Superintendent for Business Services; Jonathan Parker, Assistant Superintendent for Academic Support; and CJ Rodgers, Assistant Superintendent for Education and Enrichment

Danielle Bartz, Chief of Staff; Karla Cantu, Board Secretary; Joe Carreon, Director Facilities Construction; Lisa Caruthers, Director CASE for Kids; Danielle Clark, Chief Communications Officer; Jeff Drury, Director Choice Partners Cooperative; Dave Einsel, Director Communications and Creative Services; Victor Keys, Principal ABS West; Charles Ned, Senior Director Schools Division; Kendra Jackson, Director Purchasing; Venetia Peacock, Senior Director Head Start; John Prestigiacomo, Director Facilities; Donna Treviño-Jones, Principal ABS East; Natasha Truitt, Executive Director Human Resources; Rich Vela, Senior Director

Visitors: Sam Smith

1. **Invocation** - Colina Poullard, Teaching and Learning Center
2. **Pledge of Allegiance to the US flag** - Patty Menard, Human Resources
3. **Pledge of Allegiance to the Texas flag** - Patty Menard, Human Resources
4. **Open Forum** - Gov't Code 551.003 (5) - Public Participation. Pursuant to Policy BED (Local), a citizen who wishes to speak may do so by completing a participation request card available at the Board room at least 10 minutes prior to a regular Board meeting.

No one from the public requested to address the Board.

5. **Reports and presentations:**

A. **Superintendent Monthly Report** - James Colbert, Jr.

Superintendent Colbert reported on the promotion of Kendra Jackson as the Purchasing Director. Mr. Colbert announced the construction bid openings for the new ABS East campus project and informed the board that 15 contractors responded. The superintendent updated the board on changes to current HCDE COVID-19 restrictions in compliance with Governor Abbott's executive order. Mr. Colbert detailed a three-tier approach heading into June 4, 2021. Mr. Colbert complimented staff for their diligence in compliance with protocols. Superintendent Colbert reminded board members that board walks to visit campuses and facilities are scheduled for May 25 and 27. Finally, Superintendent Colbert shared the sad news that his friend and mentor, Dr. Marcus Nelson passed away Saturday.

B. **Recognition of Teacher of the Year** - Jonathan Parker, Assistant Superintendent for Academic Support Services

Jonathan Parker introduced the Educational Aide of the Year, Ta'keia Anderson, AB East. Dr. Charles Ned, Senior Director of Schools, introduced the Teacher of the Year, Lopamudra Gupta, Fortis Academy.

C. **Annual Division Update on Teaching & Learning Center** - Andrea Segraves, Teaching and Learning Center

D. **Annual Division Update on Human Resources** - Natasha Truitt, Executive Director gave the HR annual update.

E. **Reports of Board Committees** - Committee Chairs

Eric Dick expressed that he would like two or three of the existing board committees to meet on board meeting dates in order to establish the direction of each committee. Amy Hinojosa agreed that a first meeting of committees should take place in order to initiate discussion and give the committees direction.

Andrea Duhon reported that the Communications and Public Relations Committee met earlier that day and discussed the teacher supply program with the Education Foundation of Harris County and the necessary efforts to inform the public and teachers. The committee also discussed efforts to get more community leaders involved in the

Head Start SuperMENTor readings by becoming ambassadors to Chambers of Commerce and other organizations in an effort to get the word out about the reading program.

Erica Davis expressed that she is looking forward to meeting with the Special Schools and Government Relations committees soon.

David Brown announced the Head Start Policy Council committee meeting on May 25.

- F. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.

Andrea Duhon left the room at 2:01 and returned at 2:03 p.m.

Richard Cantu thanked the administration and staff for maintaining the facilities particularly during the pandemic. He congratulated the Educational Aide of the Year, Ta'keia Anderson, AB East, and the Teacher of the Year, Lopamudra Gupta, Fortis Academy. Mr. Cantu shared that he is currently participating in the American Leadership Forum (ALF) class and his fellow classmate, Sally Harris King, a former employee of HCDE's Therapy Services Division, speaks highly of HCDE. Mr. Cantu congratulated her on her recent appointment to the state board of occupational therapy by Governor Greg Abbott.

Danny Norris reported on his SuperMENTor reading program within the Head Start Division and expressed his excitement to participate in the program next year and to extend the opportunity to others.

Eric Dick left the room at 2:06 p.m. and returned at 2:07 p.m.

- G. **Monthly Financial Reports through 04/30/2021** - Jesus Amezcua, Assistant Superintendent for Business Services

Erica Davis left the meeting at 2:15 p.m. and did not return.

There were no items removed from the consensus agenda.

Motion made by Amy Hinojosa, seconded by Andrea Duhon to approve all items in the consensus agenda.

Motion passes with 6-0 voting to approve all items in the consensus agenda.

6. **ACTION ITEMS - CONSENSUS**

A. **Consider approval of the following Business Services items:**

1. Monthly Disbursement Report
2. Monthly Budget Amendment Report
3. Monthly Investment Report for April 2021

B. **Consider approval of the following Board Meeting Minutes:**

1. 04/14/2021 Audit Committee Meeting

- 2.04/21/2021 Government Relations Committee Meeting
- 3.04/21/2021 Board Meeting
- 4.04/30/2021 Board Hiring Committee Meeting

C. Consider acceptance of the following grant awards:

1. **Consider approval to submit the Harris County Department of Education Head Start 2021 COVID-19 Carryover Grant request in the amount of \$344,197** from Grant Number 06CH011535 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS).
2. **Consider approval to submit the Harris County Department of Education Head Start (EHS) for Early Head Start Expansion and Start-up Carryover Grant request in the amount of \$147,792** from Grant Number 06CH011535 to the U.S. Department of Health and Human Services (HHS), Office of Head Start (OHS).
3. **Consider acceptance of the Notice of Award (NOA) 06HE000969-01-00 from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for new additional COVID-19 funds for the Head Start Division in the amount of \$350,328.00** for the budget period of 04/01/2021 through 3/31/2023.

D. Consider ratification/approval of the following Interlocal Contracts:

1. **Ratify award RFP#20/042KJ for Partnership Project Grant and Approve \$60,000 contract to the YMCA of Greater Houston per CH Local FY21.** The Partnership Project grant award of \$40,000 is to serve Houston Texans YMCA and MD Anderson YMCA for a total of 90 students; this grant award is in addition to a \$20,000 City Connections grant award for YMCA of Greater Houston serving 40 students in City Council District A and 40 students in City Council District G for a total aggregate amount of \$60,000 with CASE for Kids.
2. **Ratify award of RFP#20/042KJ for Partnership Project Grant and Approve \$61,100 contract with Multicultural Education and Counseling through the Arts (MECA) per CH Local FY21.** The Partnership Project grant award of \$40,000 to MECA will serve Dow School and Talento Bilingue De Houston for a total of 340 students; the Partnership Project grant is in addition to a \$5,000 City Connections grant award for MECA serving 170 students in City Council H and a Select Service Provider service agreement for \$16,100 to serve 80 students at Burnett Elementary in Houston ISD and Boys and Girls Clubs Holthouse and Havard for a total aggregate amount of \$61,100 with CASE for Kids.

E. Consider approval of the following items for the HCDE Choice Partners Cooperative:

1. **Consider approval of Contract Renewal option for job no. 19/032TJ Produce and Other Specialty Products with the following vendors:** Brothers Produce, Inc. (#19/032TJ-01) and Hardie's Fruit and Vegetable Co. Houston, LP dba Hardie's Fresh Foods (#19/032TJ-03) for the period of 08/01/2021 through 07/31/2022.

2. **Consider approval of the Contract Award for Choice Partners job no. 21/035TP for Bottled Drinking Water, Coolers, and Other Beverage Related Products with the following vendors:** BHRS Group dba Avalon (21/035TP-01); DS Services of America dba Sparkletts (21/035TP-02); Nestle Waters North American, Inc. dba ReadyRefresh by Nestle, a division of Nestle Waters North America (21/035TP-03); and The Masters Distribution Systems Company, Inc. (21/035TP-04) for the period of one (1) year starting 06/20/2021 through 06/19/2022.
 3. **Consider approval of a Contract Renewal option for job no. 20/036TP for Commercial Food Distributor with the following vendors:** Gordon Food Service, Inc (#20/036TP-01) and Labatt Institutional Supply Company dba Labatt Food Service LLC (#20/036TP-02) for the period 08/01/2021 through 07/31/2022.
 4. **Consider approval of the Contract Award for Choice Partners job no. 21/036TP for Dairy and Other Related Products with the following vendor:** New Dairy HoldCo, LLC dba Borden Dairy (21/036TP-01) for the period 08/1/2021 through 7/31/2022.
 5. **Consider approval of the Contract Award for Choice Partners job no. 21/037LS for Bread and Tortilla Products with the following vendor:** Kurz and Co. (21/037LS-01) for the period 08/1/2021 through 07/31/2022.
 6. **Consider approval of Contract Renewal option for job no. 18/042KC for Waste & Recycling Collection Services with the following vendor:** Waste Management of Texas, Inc. (#18/042KC-02) for the period 06/20/2021 through 06/19/2022.
 7. **Consider approval of Contract Renewal option for job no. 19/034KC for Musical Instruments & Related Items with the following vendors:** Universal Melody Services, LLC dba Brook May Music/H&H Music (#19/034KC-02); Guitar Center Stores, Inc. dba Music & Arts Center (#19/034KC-04), and West Music Company, Inc. (#19/034KC-07) for the period of 06/19/2021 through 06/18/2022.
 8. **HCDE Interlocal Agreements with:** School of Excellence, San Antonio, Texas; Gilmer ISD, Gilmer, Texas; The Paradigm Project, Houston, Texas; Orange County Drainage District, Orange, Texas; North Texas Municipal Water District, Wylie, Texas, and County of Lavaca, Hallettsville, Texas.
- F. **Consider approval of the following items for Internal Purchasing:**
1. **Consider approval of Contract Renewal option for job no. 19/019KJ HVAC Testing and Balancing with the following vendors:** Campos Engineering Inc. and National Precision, LLC. for the period of 06/19/2021 through 06/18/2022.
 2. **Consider approval of a Contract Renewal option for job no. 20/041KJ Youth Pathways: Digital Badging Initiative / Digital/Web-Based E-Portfolio/Digital Badging System with the following vendors:** Instructure, Inc., and PHS Capital, Inc. for the period of 06/01/2021 through 05/31/2022.
 3. **Consider approval of Contract Award for job no. 21/025YR Professional Development Services for the Harris County Department of Education Teaching and Learning Center Division with the following proposer(s):** Amanda Morgan; Be

Glad, LLC; The Children's Museum of Houston; Cindy Puryear Consulting Services, LLC; Education Elements, Inc.; Engaging Learners, LLC; eTeaching Me dba Love N Learn At Home; GV Implementation Solutions; Lakeshore Learning Materials; Blue Daisy Consulting, LLC dba Lead Your School; Marzano Resources, LLC; MGT of America Consulting, LLC; National Inventors Hall of Fame, Inc.; National Training Network, Inc.; Nylinka School Solutions; PowerSchool Group, LLC; Tammy Rodney; Teaching Strategies, LLC; Think Big Learning; Untapped Genius; Writers in the Schools, and Young Audiences, Inc. of Houston for the period of 05/19/2021 through 05/18/2022.

4. **Consider approval of a Contract Renewal option for job no. 20/039YR Early Head Start Child Care Partnership with the following vendors:** John G. Jones Learning Center; Fellowship of Purpose Early Childhood Learning Center; Let's Learn Christian Learning Center, Inc.; and Deskot, LLC dba Kool Kids Daycare for the period of 06/17/2021 through 06/16/2022.
 5. **Consider approval of Contract Award for job no. 21/027YR Nutrition Services Consultant with the following proposer(s):** Community Nutrition Outreach Services and Foodservice Peeps LLC for the period of 05/19/2021 through 05/18/2022.
 6. **Consider approval of Contract Award for RFQ job no. 21/028YR for Audit Services for Harris County Department of Education to the firm offering the best value to HCDE and meeting the specifications outlined in the proposal:** Whitley Penn, LLP for the period of 05/19/2021 through 05/18/2022 (and approving the amount of \$54,100 for FY 2021).
 - G. **Consider ratification of Interlocal (revenue) contract for FY 2022 in the aggregate amount of \$166,971 with Academic and Behavior School West with the following district:** Conroe ISD for seven (7) out of-county annual contracts in the amount of \$166,971 (\$23,853 each) for the contract period of 08/23/2021 through 06/03/2022.
7. **ACTION ITEMS - NON-CONSENSUS**
- A. **Consider approval of a resolution to increase the over 65 exemption for the tax year 2021 from \$160,000 to \$229,000** and providing notice to the Harris County Appraisal District and Harris County Tax Office.
Motion made by Danny Norris, seconded by David Brown to approve a resolution to increase the over 65 exemption for the tax year 2021 from \$160,000 to \$229,000 and providing notice to the Harris County Appraisal District and Harris County Tax Office.
Motion passes with 6-0 voting to approve.
 - B. **Consider approval of advertising contract with Love Advertising under RFP # 19/047KC-03 in the amount of \$85,000 for Adult Education recruitment and workforce program development awareness (applicable grant period for federal funds will be utilized) and in the amount of \$100,000 for Head Start and Early Head Start for children and family recruitment and program awareness from the**

period of May 19, 2021 through December 31, 2021 (ARA federal funds will be utilized).

Motion made by Andrea Duhon, seconded by Danny Norris to approve an advertising contract with Love Advertising under RFP # 19/047KC-03 in the amount of \$85,000 for Adult Education recruitment and workforce program development awareness (applicable grant period for federal funds will be utilized) and in the amount of \$100,000 for Head Start and Early Head Start for children and family recruitment and program awareness from the period of May 19, 2021 through December 31, 2021 (ARA federal funds will be utilized).

Motion passes with 6-0 voting to approve.

C. Consider approval of the Harris County Department of Education Head Start/Early Head Start Student Selection Criteria for the 2021-2022 school year.

Motion made by David Brown, seconded by Danny Norris to approve the Harris County Department of Education Head Start/Early Head Start Student Selection Criteria for the 2021-2022 school year.

Motion passes with 6-0 voting to approve.

D. Consider ratification of Services Agreement with Blackmon Mooring (Job No. 19/042MJ-01) for Disaster Mitigation and Contents due to the February 2021, Winter Storm URI for Sheffield Head Start in the total amount of \$249,155.73 (funds will be used from KQC lease vendor insurance proceeds for the mitigation and from McGriff & Seibel from insurance proceeds for the cleaning, testing, removal and storage of the contents).

Motion made by Danny Norris, seconded by Richard Cantu to ratify a Services Agreement with Blackmon Mooring (Job No. 19/042MJ-01) for Disaster Mitigation and Contents due to the February 2021, Winter Storm URI for Sheffield Head Start in the total amount of \$249,155.73 (funds will be used from KQC lease vendor insurance proceeds for the mitigation and from McGriff & Seibel from insurance proceeds for the cleaning, testing, removal and storage of the contents).

Motion passes with 6-0 voting to approve.

E. Consider approval of amendment to Professional Services Agreement with English + Associates Architects, Inc. for the design of the Coolwood Head Start Center to change the calculation of compensation from a method based on percentage of construction costs to a method based on a stipulated sum as required by the federal funds regulations under 2 C.F.R. 200.324. (The total amount of the compensation will remain the same at \$428,538.06, and the contract was procured under RFQ # 20/0431A. This project is funded with federal funds).

Motion made by Danny Norris, seconded by David Brown to approve amendment to Professional Services Agreement with English + Associates Architects, Inc. for the design of the Coolwood Head Start Center to change the calculation of compensation from a method based on percentage of construction costs to a method based on a stipulated sum as required by the federal funds regulations under 2 C.F.R. 200.324.

(The total amount of the compensation will remain the same at \$428,538.06, and the contract was procured under RFQ # 20/043IA. This project is funded with federal funds).

Motion passes with 6-0 voting to approve.

- F. Consider approval of English + Associates Architects, Inc. contract under RFQ # 20/043IA for the design of the Humble Early Head Start Center in the amount of \$53,173 (this project is funded with federal funds).**

Motion made by David Brown, seconded by Danny Norris to approve the English + Associates Architects, Inc. contract under RFQ # 20/043IA for the design of the Humble Early Head Start Center in the amount of \$53,173 (this project is funded with federal funds).

Motion passes with 6-0 voting to approve.

- G. Consider approval of amendment to the Professional Services Agreement (procured under RFQ 20/043IA) with English + Associates Architects, Inc. for the renovation of the Harris County Department of Education Administration building located at 6300 Irvington, to increase the amount from \$554,312.50 to \$755,971.84 (\$201,659.34 increase) and adjust the projected schedule as outlined in the attachment (Contingency funds will be used from the project budget).**

Motion made by Danny Norris, seconded by Richard Cantu to approve an amendment to the Professional Services Agreement (procured under RFQ 20/043IA) with English + Associates Architects, Inc. for the renovation of the Harris County Department of Education Administration building located at 6300 Irvington, to increase the amount from \$554,312.50 to \$755,971.84 (\$201,659.34 increase) and adjust the projected schedule as outlined in the attachment (Contingency funds will be used from the project budget).

Motion passes with 6-0 voting to approve.

- H. Consider election of President and Vice President of HCDE Board of Trustees**

Motion made by Eric Dick, seconded by Amy Hinojosa to appoint Danny Norris as president, Richard Cantu as vice president, and Andrea Duhon as second vice president.

Motion passes with 6-0 voting to approve Danny Norris as board president, Richard Cantu as vice president, and Andrea Duhon as second vice president.

- I. Consider adoption of Resolution to discontinue face covering and social distancing requirements for HCDE.**

This item was pulled from the agenda, and no action was taken on the item.

The board entered into Executive Session at 2:58 p.m.

8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
 - A. **Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.**
 - B. **Deliberate Superintendent's recommendation to award Non-Chapter 21 Contracts for 2021-2022**
 Assistant Superintendent, Business Services
 Director, Center for Safe & Secure Schools
 Director, Information Technology
 Chief Accounting Officer, Business Services
 Chief of Staff, Administration
 Director, Research & Evaluation
 Director, Facilities Construction
 Chief Communication Officer, Technology
 Senior Director, School-Based Therapy Services
 Director, Records Management
 Director, Client Engagement
 Senior Director, Choice Partners
 Director, Communications
 Director, Purchasing
 Director, Adult Education
 Senior Director, Head Start
 Director, Facilities Maintenance
 Director, Grants Development
 Senior Director, Adult Education
 Director, CASE
 Executive Director, Human Resources
 Executive Director, Facilities
 - C. **Deliberate Superintendent's recommendation to award Chapter 21 Contracts for 2021-2022**
Chapter 21 Probationary Contracts for campus personnel
 4 Teachers, ABS East
 1 Registered Nurse, ABS East
 1 Principal, ABS East
 1 Counselor, ABS East
 4 Teachers, ABS West
 1 Registered Nurse, ABS West
 2 Teachers, Fortis Academy
 3 Teachers, Highpoint School East
Chapter 21 Term Contracts for campus personnel

8 Teachers, ABS East
2 Transition Specialists, ABS East
1 Behavior Intervention Specialist, ABS East
2 Assistant Principals, ABS East
2 Assistant Principals, ABS West
1 Counselor, ABS West
1 Principal, ABS West
11 Teachers, ABS West
1 Transition Specialist, ABS West
2 Teachers, Fortis Academy
1 Counselor, Fortis Academy
1 Registered Nurse, Fortis Academy
2 Assistant Principals, Highpoint School East
1 Counselor, Highpoint East
12 Teachers, Highpoint School East
3 Transition Specialists, Highpoint School East
1 Registered Nurse, Highpoint School East

Chapter 21 Probationary Contracts for non-campus personnel

1 Assistant Superintendent, Administration
1 Compliance & Technical Support Officer, Schools
1 Instructional Coach, Schools
1 Leadership Development Officer, Educator Certification and Advancement
1 Manager, Teaching and Learning Center
1 Senior Director, Schools

Chapter 21 Term Contracts for non-campus personnel

1 Assistant Superintendent, Administration
1 Curriculum Compliance Officer, Educator Certification and Advancement
1 Director, Educator Certification and Advancement
1 Curriculum & Compliance Services Director, Schools
1 Curriculum Director, Math, Teaching and Learning Center
1 Curriculum Director, ELA, Teaching and Learning Center
1 Director, Special Projects, Teaching and Learning Center
1 Curriculum Director, Digital Education & Innovation, Teaching and Learning Center

Chapter 21 Probationary Contract Terminations

7 Teachers, ABS East
4 Teachers, ABS West
1 Teacher, Highpoint School East

Amy Hinojosa exited the room at 3:31 p.m.

The Board entered into Open Session at 3:31 p.m.

9. **RECONVENE** for possible action on items discussed in executive session

A. **Consider approval of Superintendent's recommendation to award Non-Chapter 21 Contracts for 2021-2022**

Assistant Superintendent, Business Services
Director, Center for Safe & Secure Schools
Director, Information Technology
Chief Accounting Officer, Business Services
Chief of Staff, Administration
Director, Research & Evaluation
Director, Facilities Construction
Chief Communication Officer, Technology
Senior Director, School-Based Therapy Services
Director, Records Management
Director, Client Engagement
Senior Director, Choice Partners
Director, Communications
Director, Purchasing
Director, Adult Education
Senior Director, Head Start
Director, Facilities Maintenance
Director, Grants Development
Senior Director, Adult Education
Director, CASE
Executive Director, Human Resources
Executive Director, Facilities

Motion made by Richard Cantu, seconded by Eric Dick to approve the Superintendent's recommendation to award Non-Chapter 21 Contracts for 2021-2022, as presented.

Motion passes with 5-0 voting to approve the Superintendent's recommendation to award Non-Chapter 21 Contracts for 2021-2022, as presented.

Amy Hinojosa was out of the room and did not vote on item 9.A.

B. **Consider approval of Superintendent's recommendation to award Chapter 21 Contracts for 2021-2022**

Chapter 21 Probationary Contracts for campus personnel

4 Teachers, ABS East
1 Registered Nurse, ABS East
1 Principal, ABS East
1 Counselor, ABS East
4 Teachers, ABS West
1 Registered Nurse, ABS West
2 Teachers, Fortis Academy
3 Teachers, Highpoint School East

Chapter 21 Term Contracts for campus personnel

8 Teachers, ABS East
2 Transition Specialists, ABS East
1 Behavior Intervention Specialist, ABS East
2 Assistant Principals, ABS East
2 Assistant Principals, ABS West
1 Counselor, ABS West
1 Principal, ABS West
11 Teachers, ABS West
1 Transition Specialist, ABS West
2 Teachers, Fortis Academy
1 Counselor, Fortis Academy
1 Registered Nurse, Fortis Academy
2 Assistant Principals, Highpoint School East
1 Counselor, Highpoint East
12 Teachers, Highpoint School East
3 Transition Specialists, Highpoint School East
1 Registered Nurse, Highpoint School East

Chapter 21 Probationary Contracts for non-campus personnel

1 Assistant Superintendent, Administration
1 Compliance & Technical Support Officer, Schools
1 Instructional Coach, Schools
1 Leadership Development Officer, Educator Certification and Advancement
1 Manager, Teaching and Learning Center
1 Senior Director, Schools

Chapter 21 Term Contracts for non-campus personnel

1 Assistant Superintendent, Administration
1 Curriculum Compliance Officer, Educator Certification and Advancement
1 Director, Educator Certification and Advancement
1 Curriculum & Compliance Services Director, Schools
1 Curriculum Director, Math, Teaching and Learning Center

1 Curriculum Director, ELA, Teaching and Learning Center
1 Director, Special Projects, Teaching and Learning Center
1 Curriculum Director, Digital Education & Innovation, Teaching and Learning Center

Amy Hinojosa returned to the room at 3:33 p.m.

Motion made by Richard Cantu, seconded by David Brown to approve the Superintendent's recommendation to award Chapter 21 Contracts for 2021-2022, as presented.

Motion passes with 6-0 voting to approve the Superintendent's recommendation to award Chapter 21 Contracts for 2021-2022, as presented.

Chapter 21 Probationary Contract Terminations, as modified by Administration:

1 Teachers, ABS East
2 Teachers, ABS West

Motion made by Richard Cantu, seconded by David Brown to terminate the following Chapter 21 probationary contracts at the end of the contract period in the best interest of the Department and direct the Superintendent or his designee to deliver written notices of termination to the affected employees pursuant to Board policy and law:

1 Teacher, ABS East
2 Teachers, ABS West

Motion passes with 6-0 voting to terminate.

10. **Discussion and possible action regarding future agenda items**

Eric Dick would like the administration to work on the items discussed in the Government Relations committee and would like to have another committee meeting.

11. **INFORMATION ITEMS**

A. **Human Resources Information Items**

B. **Employee Count**

C. **Submission of a grant proposal to Dollar General Literacy Foundation via the Education Foundation of Harris County in the amount of \$3,939.33 for all four schools in the Schools Division.** Requested funds will cover expenses to purchase instructional materials, classroom library sets and 111 books and novels.

D. **Submission of grant application in the amount of \$7,020 to Bank of Texas/Bank of Oklahoma Financial via Education Foundation of Harris County to support Head Start's REAL SuperMENTors Read program,** which focuses on literacy skills. Requested funds will serve 195 students.

E. **Submission of two \$4,700 micro-grant requests totaling \$9,400 to Educators of America to purchase two 3D printers to enhance student engagement and achievement at Academic and Behavior School West and Highpoint School East.** A total of 138 students will benefit from this project in 2021.

12. **ADJOURN** - Next regular meeting is scheduled for Wednesday, June 16, 2021, Board Room, 6300 Irvington Blvd., Houston, Texas, 77022, at 1:00 p.m.
Motion made by Richard Cantu, seconded by David Brown to adjourn the meeting.
Motion passes with 6-0 voting to adjourn.
The meeting adjourned at 3:34 p.m.

Board President

Board Vice President